

CIVIL MEDIATOR APPLICATION**To be eligible to serve as a general civil mediator, you must meet the following minimum qualifications:**

- You must have completed a training program approved by the State Court Administrator.
- You must have one or more of the following: a) a juris doctor degree or graduate degree in conflict resolution; or b) 40 hours of mediation experience over two years, including mediation, co-mediation, observation, and role-playing in the context of mediation.
- You must have observed two general civil mediation proceedings conducted by an approved mediator, and have conducted one general civil mediation to conclusion under the supervision and observation of an approved mediator.

Refer to the Interim Mediation Training Standards and Procedures for further information about minimum qualifications.

An applicant who has specialized experience or training but does not meet the specific requirements above may apply to the ADR clerk for special approval. Service as a case evaluator under MCR 2.403 does not constitute a qualification for serving as a mediator.

Please type or print neatly.

1. Full name (first, middle initial, last)		2. Bar no. P
3. Address where you can be contacted		4. Telephone no.
5. Other address (if different from above address)		6. E-mail address
7. Current employer's name		8. Number of years with employer
9. Previous employer's name		10. Number of years with employer
11. Fax no.	12. Date admitted to State Bar (if applicable)	13. Years in practice (if applicable)

Part A: General Information

14. Is this a ☐ new application? ☐ renewal?
15. Are you currently a member in good standing of the State Bar of Michigan? (attorneys only) ☐ Yes ☐ No
16. Have you ever been disciplined by the Michigan Attorney Discipline Board or any other state or federal agency or court? If yes, explain. Complete on separate pages if needed. ☐ Yes ☐ No

Part B: General Civil Mediator Qualifications (Complete either item 17, item 18, or item 19 as appropriate)**17. Qualification through State Court Administrative Office (SCAO) Approved Training**

- a. SCAO Approved training completed on _____ .
Date

Trainer: _____

- b. ☐ Attorney
- ☐ Graduate degree in conflict resolution
- ☐ 40 hours of mediation experience in the two years prior to this application. Detail below. Complete on separate page if needed.

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Part B: General Civil Mediator Qualifications (continued)

17. c. Observed two general civil mediation proceedings. Specify dates and mediator names.

- d. Conducted one general civil mediation to conclusion. Specify date and name of mediator serving as supervisor.

18. Qualification by Comparable Training and Experience; Community Dispute Resolution Program (CDRP)

Note: To qualify under this section, CDRP training must have been completed prior to February 10, 2001, and 6-hour training must have been completed by July 1, 2001, and an application must be completed by December 31, 2002.

- a. Michigan CDRP training completed on _____ .
Date

Trainer: _____

- b. Mediated at least 40 hours or 18 cases in the two years prior to this application. Detail below. Complete on separate page if needed.

- c. Observed at least one general civil mediation. Specify date and mediator name.

- ☐ d. As a non-attorney, completed on _____ a 6-hour program addressing basic laws,
Date

rules, and guidelines governing mediation. Trainer: _____

19. Qualification by Comparable Training and Experience; Other Training and Experience Note: To qualify under this section, at a least a 24-hour training must have been completed by February 10, 2001 or a 16-hour and 8-hour training must have been completed by July 1, 2001, and the application must be made by December 31, 2002.

- a. Completed a comprehensive training course of at least 24 hours designed for general civil case mediation. Attached are: 1) a certificate of completed training; 2) a copy of the training agenda; 3) the name of the trainer; 4) the date of the training; and 5) the dates of attendance.

- b. Completed at least 4 hours of continuing mediator education per year for the last 2 years prior to this application. Specify type of training, dates, and trainers.

- c. Mediated at least 40 hours or 18 cases in the two years prior to this application. Detail below. Complete on separate page if needed.

- d. Observed at least one general civil mediation. Specify date and mediator name.

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Part B: General Civil Mediator Qualifications (continued)

19. ☐ e. As a non-attorney, completed on _____ a 6-hour program addressing basic laws,
Date
rules, and guidelines governing mediation. Trainer: _____

CERTIFICATION

I certify that I: a) meet the requirements for service under the court's mediator selection plan; b) will not discriminate against parties or attorneys on the basis of race, ethnic origin, gender, or other protected personal characteristic; and c) will comply with the court's ADR plan, orders of the court regarding cases submitted to mediation, and the standards of conduct adopted by the State Court Administrator. My hourly fee is \$_____.

Date

Signature

Part C: Gender and Race Information

Providing the following information is optional. It is requested in accordance with MCR 2.404(E)(1)(c) will be maintained separately from your application.

Full name (first, middle initial, last) (print or type)	Bar no. P
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Check the boxes that apply to you.

Gender:

☐ Female ☐ Male

Race/Ethnicity:

- ☐ American Indian or Alaskan Native
- ☐ Asian or Pacific Islander
- ☐ Black/African American (non-Hispanic)
- ☐ Hispanic
- ☐ White/Caucasian (non-Hispanic)
- ☐ Other (specify): _____